



## **RCN Foundation Monica Baly Bursary Scheme**

### **Information and Eligibility**

#### **1. Background**

The Monica Baly Bursary is awarded annually for personal development as a nursing historian and the promotion of scholarship in nursing history. The bursary is for a minimum of £300 and a maximum of £1,000, which the recipient can use to undertake activities related to the history of nursing, including courses, projects or research.

Dr Monica Baly, the nursing historian, began her world-renowned career as a nursing historian only once she retired; she vowed that others would not be delayed as she had by lack of funds earlier in life.

She left the bursary to open doors for all nurses to begin and fulfil their potential as nursing historians. Dr Baly also knew that academic, robust study of nursing history can change views on present day nursing. So the conditions for receiving the bursary were simple. In essence, they were:

- No one should be prevented from studying nursing history due to lack of funds
- The bursary is to help enable personal advancement as a nursing historian, especially where the new funds were instrumental in making the next step possible
- The work methods and result are to be of a high standard
- The work must contribute to and advance nursing history
- The work must be disseminated/presented publicly in some format or medium.

By studying and presenting nursing history, you can help to change the way we see nursing today.

#### **2. Eligibility criteria for this scheme**

Applications must focus on:

- personal development as a nursing historian; and
- the promotion of scholarship in nursing history

Those who wish to apply must:

- be UK-registered nurses or UK-based nursing students; and
- commence the activity for which funding is sought between 1 September 2018 and 1 September 2019

Previous recipients of a Monica Baly bursary are not eligible to apply again within four years of their award.

First time applicants may be given priority.

RCN Foundation Board and Committee members and RCN Foundation staff are not eligible to apply.

#### **3. Items eligible for funding**

Applicants must have an activity in mind which will develop them as a nursing historian and which will contribute to the body of knowledge about nursing history.

This could be:

- the fee for attending a course, for example to learn about recording oral histories
- funding for a project or research about a specific period or aspect of nursing in the past

#### **4. Items not eligible for funding**

- activities taking place before the outcome date, i.e. before 1 September 2018
- salaries, meals and subsistence, or replacement staff costs
- IT equipment or software
- conference attendance unless it provides a learning or dissemination arena for a project/other activity we are being requested to fund
- costs associated with running an event or a conference

#### **5. Timescales**

- The closing date is strictly **5pm on 31 May 2018**.
- Applicants will be informed of the outcome by **31 July 2018**.

#### **6. How to apply**

The application form is available on our website [www.rcnfoundation.org.uk](http://www.rcnfoundation.org.uk)

**Please note only applications received via email as a PDF will be accepted.** Please do not attach your CV. Please send your application as one document, academic references can be attached as a separate document.

#### **7. How to submit your application:**

**Applications must be received by or on 5pm on 31 May 2018.**

Please note only applications received via email will be accepted. Please send your application as one document, references can be attached as a separate document.

You can send your completed application form as an attachment in an email to: [grants@rcnfoundation.org.uk](mailto:grants@rcnfoundation.org.uk).

Please note that by submitting an application by email you are confirming that you have read the Terms and Conditions and agree to abide by them. Please do not include any additional information in the email as this will not be circulated to the selection panel.

#### **8. Terms and Conditions:**

Your application will only be assessed if:

- you meet the eligibility criteria set out above; and
- a fully completed application form is submitted by the closing date of **5pm on 31 May 2018**

If you are successful, the standard RCN Foundation bursary terms and conditions will apply, including the following:

- Funding is awarded subject to the individual undertaking the activity applied for and only once confirmation of enrolment is received.
- 10% of the grant will be retained and will be paid on receipt of an evaluation report from the recipient. The report is to be sent on completion of the funded activity.

- Funds awarded are not transferable to other activities.
- The RCN Foundation must be notified and funds returned in the event of an applicant receiving funding elsewhere for the same activity or not completing the activity for which funds were allocated.
- If you are successful, the RCN Foundation may wish to publicise your success.

## **9. Change of circumstances**

It is important that we are informed in writing of any change of circumstances that affects the application you have submitted to us (for example a change of course, receiving funding elsewhere). Please email [grants@rcnfoundation.org.uk](mailto:grants@rcnfoundation.org.uk) with details of the change(s), quoting Applicant Change of Details in the email header.

## **10. Adjudication Process**

All applications will be judged by a selection panel who will make a recommendation to the RCN Foundation Grants Committee.

The Grants Committee will decide the final allocation of bursary awards, taking into account the panels' recommendations, the funds available and the agreed priorities for this scheme.

The decision of the RCN Foundation Grants Committee is final.

All applicants will be informed of the outcome of their application

## **11. Application enquiries**

If you have an enquiry about applying for a bursary or about your application then please contact the RCN Foundation via email [grants@rcnfoundation.org.uk](mailto:grants@rcnfoundation.org.uk) or telephone 020 7647 3645.

Please retain a copy of this document for reference

Please retain a copy of your application for your information